

**Pine Gulch OSP Update for Pine Gulch Dam
Meeting Minute
September 22 2011
Urban Drainage and Flood Control District**

Date: September 22, 2011, 02:00pm – 03:00pm.

Location: Urban Drainage and Flood Control District

Attendees: Shea Thomas, UDFCD
Frank Lan, URS
Max Shih, URS

DISCUSSION TOPICS:

1. Conceptual Design Report

URS has provided an updated draft to the Phase B – Conceptual Design Report, incorporating the review comments for the 1st draft Conceptual Design Report. The following summarizes the comments regarding the latest update:

- *Remove the riprap hatch from the typical channel cross section shown on the conceptual design plan.*
- *Label the reach stations for the two typical channel cross sections.*
- *Shea will verify with Tom Williams, Town of Parker, regarding the maintenance accesses to the proposed regional detention pond next to N. Pine Drive.*
- *The probable construction cost of the conceptual design plan updated using UDFCD Master Planning - Lite v1.1 was estimated by including conservatively default cost factors in the calculation sheets.*
- *In the final ePlan, printable 11”X17” maps will include aerial image background. However, full size map only include background contours.*
- *URS to submit the completed draft conceptual design report based on the E-Plan Guidance for final review.*

PROJECT SCHEDULE UPDATE

URS will finalize the Conceptual Design Report and send the team an electronic copy of the report. Upon the final review by Shea, Tom, and Garth, URS will be issued a notice for the final review. URS will finish the final Conceptual Design Report by October 21, 2011.

Updated Schedule:

- *Final Conceptual Design Report – October 21, 2011*

ACTION ITEMS:

- *Shea to provide URS an answer regarding the maintenance assesses (two vs. one) next week after consulting with Tom Williams.*

- *URS to provide an updated version of the final report (electronically) to Shea, Tom and Garth for final review.*

Next Meeting:

- *To be determined.*